



# Belgrade-Brooten-Elrosa Public Schools

## Scholars of Teacher Apprenticeship (SOTA) Journeyworker Position Description

### Position Summary

The Journeyworker position is a licensed classroom teacher, who supports and engages with a teacher apprentice within their classroom. This position includes collaboration with multiple team members from our school, district leadership, and university partners to align support for the teacher apprentice. The journeyworker is responsible for coaching and mentoring the teacher apprentice through job-embedded activities and is responsible for providing opportunities for the teacher apprentice to complete assignments as well as practice and develop the knowledge, skills, and dispositions to become a licensed ASD and EBD teacher. The journeyworker is not responsible for creation of assignments, for direct instruction of licensure standards, nor for solely evaluating the apprentice's work or determining final grades.

### Position Requirements

- Hold a Tier 3 or 4 teaching license
  - *\*Hold a Tier 3 or 4 SPED license if supervising the SPED year*
- Have at least three years of experience teaching with a minimum of 1 year in district
- Participate in ongoing professional development and training specific for journeyworkers up to 8 hours per school year outside of duty day
- Demonstrate racial consciousness and a commitment to culturally responsive pedagogy

### Duties

1. Use best practices in adult coaching and mentoring to collaborate with the teacher apprentice on the duties
  - a. Engage apprentice in establishing a consistent, organized, and respectful learning environment
  - b. Engage apprentice in providing positive and constructive feedback to guide students' learning and behavior
  - c. Engage the teacher apprentice in student assessment and evaluation

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**Elementary School**  
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Brooten MN, 56316  
320-254-8211  
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**High School**  
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- d. Engage the teacher apprentice in due process responsibilities, including IEP development and implementation (*only SPED year*)
  - e. Engage the teacher apprentice in instructional design and delivery
  - f. Engage the teacher apprentice in family collaboration and communication
  - g. Engage the teacher apprentice in collaboration and communication with school and community partners and team members
2. Provide support for teacher apprentices
    - a. Provide on-the-job learning opportunities
    - b. Provide opportunities for the apprentice to implement job-embedded assignments
    - c. Provide at least one check-in meeting per week within duty day
  3. Provide timely and constructive feedback for the teacher apprentice
    - a. Use rubrics and feedback forms provided through the teacher apprenticeship program to provide the teacher apprentice with constructive feedback on development of skills based on observations
  4. Collaborate with District and University team members
    - a. Use rubrics and feedback forms provided through the teacher apprenticeship program to demonstrate the apprentices progress through the program
    - b. Maintain confidentiality in data sharing
    - c. The University will be responsible for final evaluations of the teacher apprentice. The journeyworker will be responsible for formative evaluations of job embedded assignments.

*As a reminder, your admission to the program is contingent upon program funding.*

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